

# MESOAMÉRICA

## Guidelines for Submissions

### **Manuscripts considered for publication in *Mesoamérica* should be submitted as follows:**

Please submit an *electronic copy* of your manuscript and a 100-150 word abstract briefly outlining its content, and some author background information (bio data). All text must be double spaced, with numbered pages. Articles should not exceed 25 pages, including footnotes (ca. 6500 words). Artwork can be sent either electronically or via regular mail.

All articles in *Mesoamérica* appear in Spanish. If the manuscript is accepted for publication and is not written in Spanish, we may ask that the author translate it or contribute to translation costs.

Authors are requested to incorporate non-bibliographic material into the text to help minimize footnotes.

### **Tables, Maps, Photos, Illustrations**

We also ask for original photos, maps, and illustrations. If illustrations or other materials are under copyright, it will generally be the author's responsibility to acquire publication rights for it.

Tables should be concise and neatly prepared.  
Please include caption outside the margins or at the back of each illustration.

### **Citation Style**

All bibliographic citations and references must be in footnote format (please use examples below as a guide):

- 1) Author's full name, as it appears in the original document; name(s) followed by last name(s).
- 2) Title of book in the original language, in *italics*, or title of article or essay in "quotation marks" (if an essay appeared in a collective work, please include the work's title and the name of the editor after the word, "en.")
- 3) Edition or number of volumes (tomos), if more than one were published (use arabic numerals). If the work is part of a collection, include the series name too.
- 4) Include (between parentheses) place of publication followed by a ":", publisher, and year(s) of publication.  
In the case of a periodical publication, indicate title, volume (if available) followed by a colon, number, date (in parenthesis), volume cited, if applicable (roman numerals), and page numbers (use "pág." or "págs."), if citing an article or quoting a section.

- 5) Page(s) number(s) cited (use “pág.” or “págs.”). If the reference is to an article in general, include both initial and final page numbers.
- 6) Use semi-colon “;” between books or articles cited in the same footnote.

### Examples

**book + article** Véanse Antonio de Remesal, *Historia general de las Indias occidentales y particular de la gobernación de Chiapa y Guatemala*, 2 tomos, Biblioteca de Autores Españoles (Madrid: Ediciones Atlas, 1964-1966), II, pág. 354; y Michael Richards, “Cosmopolitan World View and Counterinsurgency in Guatemala”, en *Anthropological Quarterly* 58: 3 (1985), págs. 90-107.

### articles and journals

Véanse Guillermo Lohmann Villena, “Los regidores del cabildo de Lima desde 1535 hasta 1635 (Estudio de un grupo de dominio)”, en *Revista de Indias* 32 (1972), págs. 203-255; y Michael Richards, “Cosmopolitan World View and Counterinsurgency in Guatemala”, en *Anthropological Quarterly* 58: 3 (1985), págs. 90-107.

### essay

Oliver La Farge, “Maya Ethnology: The Sequence of Cultures”, en Clarence Hay *et al.*, editores, *The Maya and their Neighbors: Essays on Middle American Anthropology and Archaeology* (New York: Appleton-Century, 1940), págs. 283-296.

### dissertation

Stephen Webre, “The Social and Economic Bases of Cabildo Membership in Seventeenth-century Santiago de Guatemala” (Tesis de doctorado, Tulane University, New Orleans, 1980), págs. 46-53.

### archival documents

“Los indios que eran esclavos...” (1576), AGI, Guatemala 54, f. 32. AGCA, A3, Leg. 2775, exp. 40090, 5 de noviembre de 1673.

### newspapers

*La Crónica* (20 de julio de 1913), pág. 5.

### short notes

from a work previously quoted in the article (last name, short title, pages): Richards, “Cosmopolitan World View”, pág. 97.  
**Do not use** *Idem*, *Ibidem*, *Op. Cit.*, *cf.*, etc..

Send your manuscript to

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